



## **Adams County Board of Health Meeting Minutes**

**Thursday, December 21, 2023  
5:30 p.m.**

**Adams County Government Center  
5<sup>th</sup> floor Study Session Room**

*The public is welcome to attend the Adams County Board of Health meeting in-person at the Adams County Government Center, 5<sup>th</sup> floor study session room, located at 4430 South Adams County Parkway, Brighton, CO 80601; or remotely via the livestream <https://zoom.us/j/96013337013?pwd=M1hzMHBibFZ1WXdUeGthbVo4N1M3UT09> passcode 076213. The Board of Health agenda and meeting information can be viewed online at <https://www.adcogov.org/adams-county-board-health>.*

**1. Call to order**

**The meeting was called to order at 5:35 p.m.**

**2. Roll call**

**Board of Health members:**

- Dr. Dee Dee Gilliam – present virtually
- Brett Keiling, RN – present
- Jeremiah Lindemann – present
- Dr. Sheela Mahnke – present virtually
- Dr. Lisa Winkler – present

**Health Department Leadership:**

- Kelly Weidenbach, DrPH, MPH, Executive Director Adams County Health Department – present virtually
- Levon Hupfer, LAC, MAC, Deputy Executive Director - present
- Bernadette Albanese, M.D., MPH, Medical Officer – present virtually
- Brian Hlavacek, MAS, REHS, Environmental Health Division Director - present
- Adam Anderson, MPH, MURP, Epidemiology & Data Science Division Director - present
- Darci Martinez, DNP, FNP-C, Nursing Division Director - present
- Monica Buhlig, MPH, Health Equity & Strategic Initiatives Division Director – present virtually
- Michelle Harris, MPH, RDN, Nutrition and Family Health Division Director - present
- Michael Young-Hall, Public Health Performance & Business Excellence Division Director – present

**County Leadership:**

- Mellissa Sager, J.D., Assistant County Attorney – present virtually



# ADAMS COUNTY

## HEALTH DEPARTMENT

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### **Adams County Health Department Staff present:**

Erin Phillips, Public Health Performance Management Coordinator  
Jennifer Alvarez-Lucero, Public Health Strategic Communications Manager  
Michael Ruddock, Public Health Policy & Public Affairs Senior Advisor

### **3. Review and approval of agenda**

### **4. Approval of previous meeting minutes, November 16**

Dr. Lisa Winkler motioned to approve the November 16 meeting minutes, seconded by Brett Keiling, RN. All in favor and motion approved.

### **5. \*Bylaw amendments, review, and approval**

Brett Keiling, RN, motioned to adopt the resolution for the additional changes to the Bylaws, seconded by Jeremiah Lindemann. All in favor and the motion passed unanimously.

### **6. \*FY24 Final Budget Approval**

The 2024 Health Department budget was adopted by the Board of County Commissioners on December 5<sup>th</sup>, 2023. Since that time the Health Department has received additional grants and funding. The FY24 adopted budget includes general fund revenue of approximately \$12M, an increase over the \$10M from FY23 to balance out the increased cost of in personal expenditures such as the annual employee investment and employer-paid health insurance premiums. Additionally, the FY24 does not include any capital improvement projects as discussed by County Manger Noel Barnal at the November meeting.

Jeremiah Lindmann, motioned to approve the 2024 Adams County Health Department budget, seconded by Dr. Lisa Winkler. All in favor and the motion passed unanimously.

### **7. Approval of Contracts and Ratification of Contracts executed using expedited protocol**

There was no contract that were executed using the expedited protocol this month.

### **8. \*Chairperson elections**

Dr. Sheela Mahnke and Dr. Dee Dee Gilliam expressed interest in maintaining their seats as Board of Health Chair and Vice Chair.



# ADAMS COUNTY

## HEALTH DEPARTMENT

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Brett Keiling, RN, motioned for Dr. Sheela Mahnke to be retained as the Board of Health Chairperson for another 1-year term.

Roll call vote:

- Dr. Dee Dee Gilliam - yea
- Brett Keiling, RN- yea
- Jeremiah Lindemann - yea
- Dr. Sheela Mahnke - yea
- Dr. Lisa Winkler - yea

Dr. Sheela Mahnke, motioned for Dr. Dee Dee Gilliam to be retained as the Board of Health Vice Chairperson for another 1-year term.

Roll call vote:

- Dr. Dee Dee Gilliam - yea
- Brett Keiling, RN- yea
- Jeremiah Lindemann - yea
- Dr. Sheela Mahnke - yea
- Dr. Lisa Winkler - yea

### **9. Monthly Financial report**

Michael Young-Hall, Operation and Accreditation Manager

We are continuously researching new funding opportunities. We have 195 positions hired out of 204 approved positions with 5 active recruitments and 4 positions yet-to-be posted

### **10. Policy and Legislative updates**

*Michael Ruddock, Policy and Public Affairs Senior Advisor*

Power point can be found on the webpage.

### **11. Executive Director's report**

*Kelly Weidenbach, DrPH, MPH, Executive Director*

*Brian Hlavacek gave a verbal report on the CDPHE/Environmental Justice water quality grant. The grant application was submitted, with a strong involvement from ACHD and a partnership with Ground Work Denver and Women from the Mountain, focusing on PFAS, water filters, clean water, South Adams County Water District with public messaging and resources for residents. ACHD will be notified in March 2024 if grant is received.*



## ADAMS COUNTY HEALTH DEPARTMENT

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*Dr. Weidenbach, Adam Anderson, and Dr. Albanese provided an update on a recent multi-jurisdictional measles investigation with involvement from both the Communicable Disease Epidemiology Program and from the Nursing Division-Immunization Program who assisted with the contact investigation related to exposures happening at Children's Hospital.*

*Dr. Weidenbach provided a verbal update to the BOH members regarding ACHD's 2024 Capital Improvement Project (CIP) Request. The Board gave general direction to Dr. Weidenbach to draft a letter from the BOH to the Board of County Commissioners to advocate for the department's CIP request and given County Manager's offer to reconsider after the special legislative session. The letter is to advocate for new buildings and space for health department operations, addressing gaps in services within the County, and to request ACHD representation on the County's CIP Committee. Dr. Weidenbach proposed a timeline for the development and delivery of the letter to the Commissioners based on their holiday break and public hearing schedule. The Board supported this plan and timeline.*

### **12. Study Session**

All study session presentations are available for viewing on the Adams County Health Department website: <https://adamscountyhealthdepartment.org>

- Update on Community Health Improvement Plan – Callie Preheim, Public Health Planning and Evaluation Senior Advisor
- \*Strategic Plan Review and Adoption – Erin Phillips, Public Health Performance Management Coordinator

### **13. Comments, announcements, and other business**

### **14. Adjournment**

Motion to adjourn the meeting at 7:48p.m. was made by Dr. Lisa Winkeler and seconded by Brett Keiling, RN. All in favor and the motion carried.

*\* Notes that a decision or vote needs to be made by the board*