



## **Adams County Board of Health Meeting Minutes**

**Thursday, February 15, 2024  
5:30 p.m.**

**Adams County Government Center  
5<sup>th</sup> Floor Study Session Room**

*The public is welcome to attend the Adams County Board of Health meeting in person at the Adams County Government Center, 5<sup>th</sup> Floor Study Session Room located at 4430 South Adams County Parkway, Brighton, CO 80601; or remotely via the live stream [Zoom, Passcode 076213](https://www.adcogov.org/adams-county-board-health). The Board of Health agenda and meeting information can be viewed online at <https://www.adcogov.org/adams-county-board-health>.*

**1. Call to order**

The meeting was called to order at 5:39 p.m.

**2. Roll call**

**Board of Health members:**

- Dr. Dee Dee Gilliam, DNP, RN, PHN– present virtually
- Brett Keiling, BSN, RN, CCRN-K – present
- Jeremiah Lindemann – present
- Dr. Sheela Mahnke – Absent
- Dr. Lisa Winkler – present virtually

**Health Department Leadership:**

- Dr. Kelly Weidenbach, DrPH, MPH, Executive Director Adams County Health Department – present
- Levon Hupfer, LAC, MAC, Deputy Executive Director - present
- Dr. Bernadette Albanese, M.D., MPH, Medical Officer – present virtually
- Brian Hlavacek, MAS, REHS, Environmental Health Division Director - present
- Adam Anderson, MPH, MURP, Epidemiology & Data Science Division Director - present
- Dr. Darci Martinez, DNP, FNP-C, Nursing Division Director - present
- Monica Buhlig, MPH, Health Equity & Strategic Initiatives Division Director – absent
- Michelle Harris, MPH, RDN, Nutrition and Family Health Division Director - present
- Michael Young-Hall, Public Health Performance & Business Excellence Division Director – present

**County Leadership:**

- Mellissa Sager, J.D., Assistant County Attorney – present virtually



# ADAMS COUNTY HEALTH DEPARTMENT

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## **Adams County Health Department Staff present:**

Jennifer Alvarez-Lucero, Public Health Strategic Communications Manager  
Michael Ruddock, Public Health Policy & Public Affairs Senior Advisor  
Michele Haugh, Community Policy & Prevention Initiatives Supervisor  
Jamie Rodriguez, Regional Health Connector  
Lisa Oliveto, Emergency Preparedness and Response Supervisor  
Jennifer Chase, Communicable Disease Manager Epidemiologist  
Sarahy Plazola, Maternal Child, Family Health Specialist  
Libby Harrington, Community Health Prevention Specialist  
Sadie Wych, Maternal Child, Family Health Supervisor  
Alison Mathis, Maternal Child, Family Health Specialist  
Natalee Salcedo, Community Health Promotion Manager  
Samatha Decker, School Health Policy & Prevention Specialist  
Anne Brack, Nurse Care Coordinator  
Erin Phillips, Performance Excellence Manager

Other guests:  
Kate

### **3. Review and approval of agenda**

### **4. Approval of previous meeting minutes, January 18, 2024**

Motion to approve meeting minutes from January 18, 2024, meeting was made by Dr. Lisa Winkler, and seconded by Jeremiah Lindemann. All in favor and motion is approved.

### **5. \*Consideration of Resolution Approving Internal Policy Regarding Adams County Health Department Signature Authorities** This resolution is available for viewing on the Adams County Health Department website: <https://adamscountyhealthdepartment.org>

Motion to approve Resolution Approving Internal Policy Regarding Adams County Health Department Signature Authority was made by Dr. Lisa Winkler and seconded by Brett Keiling, BSN, RN, CCRN-K. All in favor and motion is approved.

### **6. \* Resolution to approve the Community Health Improvement Plan Vision Statement and Goals.** This resolution is available for viewing on the Adams County Health Department website: <https://adamscountyhealthdepartment.org>

Motion to approve Resolution to approve Community Health Improvement Plan and Goals was made by Brett Keiling, BSN, RN, CCRN-K, and seconded by Jeremiah Lindemann. All in favor and motion is approved.



# ADAMS COUNTY

## HEALTH DEPARTMENT

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**7. \*Approval of Contracts and Ratification of Contracts executed using expedited protocol**

There were no contracts ratified using the expedited protocol this month.

**8. Monthly Financial report**

Michael Young-Hall, Performance and Business Excellence Division Director

In this month's update, Michael Young-Hall, the Director of the Performance and Business Excellence Division, expressed regret that the monthly report is unavailable due to recent technical difficulties with the finance management system. He assured that once the system is back up and running, the required data will be gathered and quickly forwarded to the board for their examination.

**9. Policy and Legislative updates**

*Michael Ruddock, Policy and Public Affairs Senior Advisor*

The presentation material is available for viewing on the Adams County Health Department website: <https://adamscountyhealthdepartment.org>

**10. Executive Director's report**

*Kelly Weidenbach, DrPH, MPH, Executive Director*

**11. Study Session**

The presentation materials are available for viewing on the Adams County Health Department website: <https://adamscountyhealthdepartment.org>

- a) **Strategic Plan Updates: Data & Technology**, Adam Anderson,
- b) **Community Programs Focusing on Shared Risk and Protective Factors**, Samantha Decker, School Health Policy & Prevention Specialist, Libby Harrington, Community Policy & Prevention Specialist, Michele Haugh, Community Policy & Prevention Supervisor, Sadie Wych, Maternal, Child and Family Health Systems Supervisor

**12. Comments, announcements, and other business**

**13. Adjournment**

Meeting was adjourned at 7:18 p.m.

*\* Notes that a decision or vote needs to be made by the board*