



Adams County Board of Health Meeting Minutes

**Thursday, June 15, 2023
5:30 p.m.**

**Adams County Government Center
Brantner Gulch A Room**

The public is welcome to attend the Adams County Board of Health meeting in-person at the Adams County Government Center, Platte River C Room, located at 4430 South Adams County Parkway, Brighton, CO 80601; or remotely via the livestream <https://zoom.us/j/96013337013?pwd=M1hzMHBibFZ1WXdUeGthbVo4N1M3UT09> passcode 076213. The Board of Health agenda and meeting information can be viewed online at <https://www.adcogov.org/adams-county-board-health>.

1. Call to order

The meeting was called to order at 5:40 p.m.

2. Roll call

- Dr. Dee Dee Gilliam – absent
- Brett Keiling, RN - present
- Jeremiah Lindemann - present
- Dr. Sheela Mahnke – absent
- Dr. Lisa Winkler – present

Health Department Leadership:

- Kelly Weidenbach, DrPH, MPH, Executive Director Adams County Health Department - present
- Brian Hlavacek, MAS, REHS, Environmental Health Division Director - present
- Adam Anderson, MPH, MURP, Epidemiology & Data Science Division Director - present
- Darci Martinez, DNP, FNP-C, Nursing Division Director - present
- Monica Buhlig, MPH, Health Equity & Strategic Initiatives Division Director – present virtually
- Michelle Harris, MPH, RDN, Nutrition and Family Health Division Director - present
- Bernadette Albanese, M.D., MPH, Medical Officer – absent
- Michael Young-Hall, Public Health Performance & Business Excellence Division Director – present

County Leadership:

- Mellissa Sager, J.D., Assistant County Attorney – present virtually



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Adams County Health Department Staff present:

- Michael Ruddock, Health Equity & Strategic Initiatives, Public Health Policy & Public Affairs Senior Advisor
- Natalee Salcedo, Health Equity & Strategic Initiatives, Community Health Promotion Manager
- Kayla Lesperance, Environmental Health, Public Health Industrial Hygienist
- Keith Homersham, Environmental Health Manager
- Michele Haugh, Policy & Prevention Coordinator
- Gwyn Rodman-Rice, Immunization Nurse Manager
- Barbara Woontner, Nursing Operations Manager

3. Review and approval of current agenda

The June 15, 2023, agenda was reviewed and approved by the board.

4. Approval of previous meeting minutes, May 18, 2023

Brett Keiling, RN, motioned to approve the May 18, 2023, meeting minutes, seconded by Dr. Dee Dee Gilliam. All in favor and the motion carried.

5. Monthly Financial report

Michael Young-Hall, Operation and Accreditation Manager

Mr. Young-Hall provided the board with the following budget update: The Health Department's operating budget has remained steady at \$30.5 million for 2023. We are continuously researching new funding opportunities to expand the scope of services we are able to provide to the community. We have 163 positions hired out of 201 approved positions with 12 active recruitments and 26 positions yet-to-be posted.

6. Policy and Legislative updates

Michael Ruddock, Policy and Public Affairs Senior Advisor

Mr. Ruddock provided the board with a recap of the 2023 Colorado Legislative session and an overview of important policy work that will occur over the summer. Mr. Ruddock invited the Board to attend the Adams County Health Department Local Elected Official Forum, Wednesday, August 9, 2023, 12:00 p.m. to 2:30 p.m. at the Hilton Garden Inn Thornton, 14275 Lincoln Street, Thornton, CO 80023.

7. Approval of Contracts and Ratification of Contracts executed using expedited protocol

No contracts required Board of Health approval or ratification at this meeting.



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8. Public hearings

Individuals are invited to speak to the Board of Health regarding public hearing items. Each person has a 3-minute time limit for comments, unless otherwise noted by the President. Individuals must state their name and address for the record prior to making remarks. Written comments are preferred and can be submitted ahead of time at BoardOfHealth@adcogov.org

- a. Adams County Health Department, Regulation for the Decontamination of Methamphetamine-Affected Properties
 - i. Public hearing will stay open for 10 minutes.
 - ii. Resolution Adopting Regulation for the Decontamination of Methamphetamine-Affected Properties*

Public hearing participates:

Brandon Sinkbeil, Certified Methamphetamine Consult, asked questions related to the proposed regulations regarding the need to report and test vehicles for methamphetamine contamination. Ms. Sager provided clarification of the regulation to Mr. Sinkbeil.

Motion to approve the Adams County Health Department, Regulation for the Decontamination of Methamphetamine- Affected Properties M-23, was made by Dr. Dee Dee Gilliam and seconded by Mr. Brett Keiling, RN.

9. Executive Director's report

Kelly Weidenbach, DrPH, MPH, Executive Director

- A. Adams County Board of Health Budget and Financial Policy Reminder – Dr. Weidenbach reminded the board members of the requirement to meet annually with the Board of County Commissioners to discuss finances and to receive an update on board of health and department operations. Dr. Weidenbach provided some proposed dates and times to the Board of Health. Dr. Weidenbach will reach out to Erica Hannah, the Clerk to the Board of County Commissioners and work with County Attorneys Office to schedule this study session in September 2023 with looking at September 26, 2023 specifically.
- B. Update on Public Health Strategic Communications Manager recruitment – Dr. Weidenbach informed the Board of Health on recruitment of the Public Health Strategic Communications Manager, in which two candidates were moved forward to the final round interviews in late June.
- C. Update on Deputy Director recruitment – Dr. Weidenbach updated the Board of Health on recruitment for ACHD's Deputy Director position. The leadership team spent time having iterative discussions around what was needed for the role, and the job description has been finalized and the position will be posted in work days following the meeting. Dr. Weidenbach requested the Board of Health to share the job posting widely in their networks.



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- D. Preview of Board Agenda for July, August 14 Special Meeting, and August Board meetings – Dr. Weidenbach reviewed the agenda items for the August 14th Special Board of Health meeting.

10. Study Session

All study session presentations are available for viewing on the Adams County Health Department website: <https://adamscountyhealthdepartment.org>

- A. Municipal Government Outreach and Partnership (HESI) – *Monica Buhlig, Health Equity and Strategic Initiatives Division Director. Michael Ruddock, Health Equity & Strategic Initiatives, Public Health Policy & Public Affairs Senior Advisor*
- B. Tobacco Education, Prevention, and Cessation Programming – *Natalee Salcedo, Community Health Promotion Program Manager.*

11. Comments, announcements, and other business

12. Adjournment

Motion to adjourn the meeting at 7:28 p.m. was made by Dr. Lisa Winkler and seconded by Dr. Dee Dee Gilliam. All in favor and the motion carried.

** Notes that a decision or vote needs to be made by the board*