



## **Adams County Board of Health Meeting Minutes**

**Thursday, May 18, 2023  
5:30 p.m.**

**Adams County Government Center  
Platte River C Room**

*The public is welcome to attend the Adams County Board of Health meeting in-person at the Adams County Government Center, Platte River C Room, located at 4430 South Adams County Parkway, Brighton, CO 80601; or remotely via the livestream <https://zoom.us/j/96013337013?pwd=M1hzMHBibFZ1WXdUeGthbVo4N1M3UT09> passcode 076213. The Board of Health agenda and meeting information can be viewed online at <https://www.adcogov.org/adams-county-board-health>.*

**1. Call to order at 5:34 p.m.**

**2. Roll call:**

- Dr. Dee Dee Gilliam – absent
- Brett Keiling, RN - present
- Jeremiah Lindemann - present
- Dr. Sheela Mahnke – absent
- Dr. Lisa Winkler – present

**Health Department Leadership:**

- Kelly Weidenbach, DrPH, MPH, Executive Director Adams County Health Department - present
- Brian Hlavacek, MAS, REHS, Environmental Health Division Director - present
- Adam Anderson, MPH, MURP, Epidemiology & Data Science Division Director - present
- Darci Martinez, DNP, FNP-C, Nursing Division Director - present
- Monica Buhlig, MPH, Health Equity & Strategic Initiatives Division Director – present virtually
- Michelle Harris, MPH, RDN, Nutrition and Family Health Division Director - present
- Bernadette Albanese, M.D., MPH, Medical Officer – absent

**County Leadership:**

- Mellissa Sager, J.D., Assistant County Attorney – present

**Adams County Health Department Staff present:**

- Sylvia Kamau-Small, Health Equity & Strategic Initiatives, Health Equity and Community Engagement Program Manager



# ADAMS COUNTY

## HEALTH DEPARTMENT

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- Callie Preheim, Health Equity & Strategic Initiatives Public Health Planning and Evaluation Senior Advisor
- Michael Ruddock, Health Equity & Strategic Initiatives, Public Health Policy & Public Affairs Senior Advisor
- Michael Young-Hall, Administration and Operations, Public Health Operations and Accreditation Manager
- Michele Haugh, Health Equity & Strategic Initiatives, Community Policy, and Promotion Intervention Specialist
- Gilbert Cazier, Environmental Health, Consumer Protection Field Supervisor
- Barbara Woontner, Nursing, Nursing Operations Manager
- Emma Goforth, Health Equity & Strategic Initiatives, Behavioral Health Coordinator
- Ferah Jaura, Environmental Health, Environmental Health Manager
- Natalee Salcedo, Health Equity & Strategic Initiatives, Community Health Promotion Manager
- Susan Keithley, Nursing, Sexual Health & Harm Reduction Manager

### **3. Review and approval of agenda**

The May 18, 2023 agenda was reviewed and approved, all in favor.

### **4. Approval of previous meeting minutes**

#### **Motion Jeremy. Second Lisa. Approved**

Jeremy Lindemann motioned to approve the April 13, 2023, meeting minutes, seconded by Dr. Lisa Winkler. All in favor and the motion carried.

### **5. Monthly Financial report**

*Michael Young-Hall, Operation and Accreditation Manager*

Currently, the health department annual operating budget is \$30.5 million. Upon opening in January, the health department was approved for 177.75 FTE and approximately 20 contracted staff. The health department has added FTE, through external revenues (grants), that were approved by the Board of County Commissioners bringing the FTE count up to 183 approved FTE positions, or 201 including the contracted employees. To date of the 201 total positions, there are 162 positions filled, 10 in active recruitment, and 29 positions yet to be posted for recruitment.

### **6. Policy and Legislative updates**

*Michael Ruddock, Policy and Public Affairs Senior Advisor*

Mr. Ruddock provided the board with a current legislative update which included a power point presentation. The power point is available for viewing on the Adams County Health Department website: <https://adamscountyhealthdepartment.org>



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### **7. Approval of Contracts and Ratification of Contracts executed using expedited protocol**

No contracts required Board of Health approval or ratification at this meeting. Mellissa Sager, J.D. provided a summary of recent contracts executed by the Executive Director or by the Adams County Board of County Commissioners that involved health department operations. These contracts included Lewan copier lease contract, co-location agreements for the Health Enrollment Team, Public Health Emergency Preparedness and Response points of dispensing agreements for physical locations, an agreement with Adams County Human Services and City of Thornton for the Thornton Farmers Market, mental health consultations for Nursing Division, agreement with LabCorp for electronic laboratory reporting, and sub-awards for diabetes education and prevention.

### **8. Executive Director's report**

*Kelly Weidenbach, DrPH, MPH, Executive Director*

Dr. Kelly Weidenbach, provide a few verbal updates. Dr. Weidenbach attended a meeting with other Executive Directors from other local public health agencies in the State of Colorado, Colorado Association of Local Public Health Officials (CALPHO), and CDPHE. This meeting convened to cover lots of different content around local public health funding, employee retention, workforce development, data, and informatics. Dr. Weidenbach also sits on the CALPHO board. Calendar hold sent for a special meeting in August 14, 12:00 p.m. to 5:00 p.m. Half day special meeting is in addition to the regular scheduled August meeting. The purpose of this special meeting will be to discuss additional governance topics, role clarification, new member onboarding and training, debrief from the National Association of Local Boards of Health (NALBOH) conference, and to kick off ACHD strategic planning.

### **9. Study Session**

All study session presentations are available for viewing on the Adams County Health Department website: <https://adamscountyhealthdepartment.org>

- A. Vectorborne Disease Surveillance – *Keith Homersham, Environmental Health Manager, Environmental Protection Programs*
- B. Community Engagement and Adams County Coalition for Community Health Improvement – *Sylvia Kamau-Small, Health Equity and Community Engagement Manager and Callie Preheim, Public Health Planning Senior Advisor*
- C. 2024 Proposed Budget, Capital Improvement Planning, and 5-Year Forecast – *Michael Young-Hall, Operations and Accreditation Manager*

### **10. Comments, announcements, and other business**

### **11. Adjournment**

Motion to adjourn the meeting at 7:37 p.m. was made by Jeremiah Lindemann and seconded by Brett Keiling, RN. All in favor and the motion carried.



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*\* Notes that a decision or vote needs to be made by the board*