



Adams County Board of Health Meeting Minutes

**Thursday, September 28, 2023
5:30 p.m.**

**Adams County Government Center
5th Floor Study Session**

The public is welcome to attend the Adams County Board of Health meeting in-person at the Adams County Government Center, 5th floor study session room, located at 4430 South Adams County Parkway, Brighton, CO 80601; or remotely via the livestream <https://bit.ly/3QxsjXs> The Board of Health agenda and meeting information can be viewed online at <https://bit.ly/45mSaWt>.

1. Call to order

The meeting was called to order at 5:38 p.m.

2. Roll call

Board of Health members:

- Dr. Dee Dee Gilliam – present
- Brett Keiling, RN – absent
- Jeremiah Lindemann – absent
- Dr. Sheela Mahnke – present virtually
- Dr. Lisa Winkler – present

Health Department Leadership:

- Kelly Weidenbach, DrPH, MPH, Executive Director Adams County Health Department - present
- Brian Hlavacek, MAS, REHS, Environmental Health Division Director - present
- Adam Anderson, MPH, MURP, Epidemiology & Data Science Division Director - present
- Darci Martinez, DNP, FNP-C, Nursing Division Director - present
- Monica Buhlig, MPH, Health Equity & Strategic Initiatives Division Director – absent
- Michelle Harris, MPH, RDN, Nutrition and Family Health Division Director - present
- Bernadette Albanese, M.D., MPH, Medical Officer – present
- Michael Young-Hall, Public Health Performance & Business Excellence Division Director – present

County Leadership:

- Mellissa Sager, J.D., Assistant County Attorney – present



ADAMS COUNTY

HEALTH DEPARTMENT

Your Health. Our Mission.

Adams County Health Department Staff present:

Emma Goforth, Mental Health Promotion & Policy Supervisor
Natalee Salcedo, Community Health Promotion Program Manager
Ruth Kadima, Community Prevention Policy Specialist
Fran Babrow, Mental Health Promotion Specialist
Drew Dycus, Community Disease Epidemiologist
Erin Phillips, Public Health Performance Management Coordinator
Jennifer Alvarez-Lucero, Public Health Strategic Communications Manager
Gwyn Rodman-Rice, Immunization Nurse Manager
Alexei Poggenklass, Environmental Health Field Supervisor
Lisa Oliveto, Emergency Preparedness and Response Supervisor

3. Review and approval of agenda

No changes were made to the agenda, and it was approved as written.

4. Approval of previous meeting minutes, August 14, and August 17, 2023

Dr. Lisa Winkler, motioned to approve the August 14 and 17, meeting minutes, seconded by Dr. Dee Dee Gilliam. All in favor and the motion carried.

5. Monthly Financial report

Michael Young-Hall, Operation and Accreditation Manager

Mr. Young-Hall provided the board with the following budget update: The Health Department has received two new grants since the previous Board Meeting within our Public Health Nursing Division and an increase in our STEPP (Tobacco Education) funds from CDPHE within our Health Equity and Strategic Initiatives Division. With the increase in external funding, we have added three new positions (Immunization Communication Specialist, Community Health Promotion Specialist, and Department-wide Communications Specialist) bringing our staffing total up to 204 positions. We are continuously researching new funding opportunities. We have 185 positions hired out of 204 approved positions with 3 active recruitments and 16 positions yet-to-be posted.

6. Approval of Contracts and Ratification of Contracts executed using expedited protocol.

There were no contracts for approval using the expedited protocol at this time.

7. *Bylaw amendments, review, and approval

Due to the requirement that all board members be present to vote on the proposed bylaw changes and recognizing that not all board members were in attendance, the decision on this matter has been postponed to next months meeting.



ADAMS COUNTY HEALTH DEPARTMENT

Your Health. Our Mission.

8. Executive Director's report

Kelly Weidenbach, DrPH, MPH, Executive Director

- a) Dr. Weidenbach provided an update on an emerging public health concern. The City and County of Denver opened two migrant immigrant shelters within the Adams County boundaries. ACHD is partnering with the Denver Department of Public Health & Environment to support the operational safety, situational awareness, and communicable disease control of these sites. Adams County Health Department will be activating its Incident Command Structure(ICS) to organize staff and our public health work as it relates to these shelters and to ensure appropriate information sharing. ACHD is also activating a Unified Command Structure with the Adams County Sheriff's Office and Office of Emergency Management..
- b) The WIC program and clients may be impacted by the federal government shut down, but for now the program is funded and secure through the end of October. WIC caseloads are higher than historical caseloads during this time. More information will be sent out to all board members, staff and clients as further information becomes available.
- c) Deputy Director interviews have been completed and a decision and announcement will be forthcoming.

9. Study Session

All study session presentations are available for viewing on the Adams County Health Department website: <https://adamscountyhealthdepartment.org>

- a) Retail Food Inspection Program (EH) - Alexei Poggenklass, Environmental Health Field Supervisor
- b) Behavioral Health (HESI) – Emma Goforth, Mental Health Promotion & Policy Supervisor, and Natalee Salcedo, Community Health Promotion Program Manager
- c) Immunizations Program/Outreach (NURS) – Gwyn Rodman-Rice, Immunization Nurse Manager

10. Comments, announcements, and other business

11. Adjournment

Motion to adjourn the meeting at 7:37p.m. was made by Dr. Lisa Winkler and seconded by Dr. Sheela Manhke. All in favor and the motion carried.

** Notes that a decision or vote needs to be made by the board*