



# ADAMS COUNTY HEALTH DEPARTMENT

Your Health. Our Mission.

## Adams County Board of Health Meeting Minutes

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Thursday, September 19, 2024  
5:30 p.m.

CUP- Coffee House  
6230 Glencoe Street, Commerce City CO 80022

*The public is welcome to attend the Adams County Board of Health meeting in person at the CUP Coffee House, 6230 Glencoe Street, Commerce City, CO 80022, or remotely via the live stream [Zoom, Passcode 076213](#). The Board of Health agenda and meeting information can be viewed online at <https://www.adcogov.org/adams-county-board-health>.*

### 1. Call to order

The meeting was called to order at 5:51 p.m.

### 2. Roll call

#### Board of Health members:

Dr. Dee Dee Gilliam, DNP, RN, PHN – present  
Brett Keiling, BSN, RN, CCRN-K – absent  
Jeremiah Lindemann – present  
Dr. Sheela Mahnke – present  
Dr. Lisa Winkler – present

#### Health Department Leadership:

Dr. Kelly Weidenbach, DrPH, MPH, Executive Director Adams County Health Department – present  
Levon Hupfer, MA, LAC, MAC, Deputy Executive Director - present  
Dr. Bernadette Albanese, M.D., MPH, Medical Officer – absent  
Brian Hlavacek, MAS, REHS, Environmental Health Division Director – present  
Adam Anderson, MPH, MURP, Epidemiology & Data Science Division Director - present  
Dr. Darci Martinez, DNP, FNP-C, Nursing Division Director - present  
Michelle Harris, MPH, RDN, Nutrition and Family Health Division Director – present  
Michael Young-Hall, Performance & Business Excellence Division Director- present

#### County Leadership:

Mellissa Sager, J.D., Assistant County Attorney – present

#### Adams County Health Department Staff present:

Raven Taylor, Nursing Operations Manager  
Susan Keithley, Nurse Manager, Sexual Health

### 3. Review and approval of agenda

**4. Approval of previous meeting minutes: July 18, 2024 and August 29, 2024**

Jeremiah Lindemann moved to approve both the July 18 and August 29 meeting minutes, which were seconded by Dr. Lisa Winkler.

**5. Monthly Financial report**

Michael Young-Hall, Operation and Accreditation Manager

**6. Executive Director's report**

*Kelly Weidenbach, DrPH, MPH, Executive Director*

**7. Deputy Executive Director's report**

*Levon Hupfer, Ma, LAC, MAC, Deputy Executive Director Healthy*

**8. Study Session**

The presentation material is available for viewing on the Adams County Health Department website: <https://adamscountyhealthdepartment.org>

**a) SP- Environmental Justice**

*Brian Hlavecek, Environmental Health Division Director*

**b) ACHD Enforcement Administrative Review Process Options**

*Brian Hlavecek, Environmental Health Division Director*

*Melissa Sager, Assistant County Attorney*

**9. Comments, announcements, and other business**

Melissa Sager provided the board with details about a public health nuisance which is located on private property. And will advise the board if the nuisance requires any further action on their part.

**10. Adjournment**

Dr. Dee Dee Gilliam motioned to adjourn the meeting at 7:21 p.m., seconded by Dr. Lisa Winkler. All in favor.

*\* Notes that a decision or vote needs to be made by the board*